

# Job Title: Wildlife Health Program Supervisor

**Requisition Id:** 1897

**Salary:** \$56,400 - \$70,392

**Salary Grade:** S10

**Job Location:** Central Reg Office & Research Ctr (COLUM2)

**Closing Date:** August 19, 2022

**Our Culture:** The Missouri Department of Conservation supports a family culture focused on diversity of thought, where all employees openly share ideas and turn their passion into purpose.

To learn more about the job, feel free to contact the hiring supervisor- Matthew D Combes at Matt.Combes@mdc.mo.gov or at 660 7852424x6530.

## Summary/Objective

The Wildlife Health Program Supervisor position is in the Missouri Department of Conservation's Ecological Health Unit and works closely with the State Wildlife Veterinarian to deliver the Wildlife Health Program. Other staff in the Ecological Health Unit represent stream health, environmental health, forest health, and ecotoxicology programs, and the Unit works together to address information gaps in a One Health framework. The Wildlife Health Program Supervisor leads a group of salaried and hourly staff coordinating wildlife disease response across Missouri. They also lead or participate in multiple research and monitoring projects designed to improve future wildlife disease response. The position works in cooperation with Missouri Department of Agriculture, Missouri Department of Health and Senior Services, U.S. Department of Agriculture, U.S. Fish and Wildlife Service, and other governmental and non-governmental entities to provide response planning, risk assessment, and outreach activities as needed.

## Essential Job Duties

- Make decisions and recommendations to direct the Department's development of strategies for prevention, detection, control, and eradication of cervid and other wildlife diseases.
- Plan, direct, and coordinate statewide programs for prevention, detection, control, and management of emerging and known diseases occurring in all wildlife with particular focus on cervid populations.
- Provide technical advice on courses of action related to cervid and other wildlife disease issues.
- Coordinate implementation of Chronic Wasting Disease Surveillance and Management Plan.
- Coordinate with regional committees and the CWD Management Team to implement strategies for continued CWD monitoring and control measures.
- Identify, coordinate, review, and assign projects that provide information needed for management of CWD and other wildlife health related issues.
- Design, conduct, and supervise projects and research activities of the Wildlife Health Program.
- Manage a large database of CWD and wildlife health related data. Analyze data to assess the effectiveness of disease surveillance and management measures.
- Train Department staff, taxidermists, and deer processors to collect deer tissue samples.
- Coordinate and conduct the collection of tissue samples from hunter-harvested, road-killed, and other deer.
- Coordinate data collection from field staff and hunters.
- Coordinate sample preparation, shipping, and obtaining results reports from contract labs.
- Promote wildlife health education to the public, staff, and cooperators through phone calls, group presentations, workshops, online, and through other means.
- Communicate new information and regulation changes about CWD internally and with the public.
- Administer Department policies, develop and administer an annual budget, supervise staff including hiring and firing decisions, and report accomplishments of the Wildlife Health Program.

## Ancillary Job Duties

- Other duties as assigned.

## Education and Experience

- Master's Degree in Natural Resources, Wildlife Management, Wildlife Health, or closely related field.
- At least three (3) years of increasingly responsible professional experience in wildlife health monitoring and research.
- Must maintain a valid, current driver's license.
- Experience with managing and monitoring Chronic Wasting Disease in cervids preferred.

## **Knowledge, Skills and Abilities**

- Broad knowledge of wildlife diseases and epidemiology.
- Advanced Chronic Wasting Disease epidemiology knowledge.
- Advanced wildlife science and game regulation knowledge.
- Excellent database management skills.
- GIS and GPS knowledge.
- Excellent oral and written communication skills.
- Excellent time management and organizational skills.
- Ability to handle tense, emotional communication professionally.
- Ability to work with diseased and/or deceased animals.
- Ability to use office equipment, such as copier, multi-line phone system, fax machine, scanner, and computer.
- Ability to travel in-state and out of state with overnight stays.
- Ability to work varying hours and shifts including occasional weekend work.

## **Work Environment**

- Work is regularly performed in a standard office environment.
- Occasionally perform in outdoor weather where hot, cold, wet, and/or humid conditions are possible.

## **Physical Abilities**

- Remain in stationary position 70% of the time.
- Move about grounds, both inside and outside of buildings.
- Constantly operate a computer and other office productivity machinery.
- Frequently communicate and exchange accurate information.
- Clarity of vision at 20 inches or less and 20 feet or more.
- Three-dimensional vision - ability to judge distance and space relationships.
- Regularly lift up to 5 pounds, correctly lift up to 50 pounds.
- Regular attendance is a necessary and essential function.

## **Disclaimer**

*Disclaimer: This job description is not intended to be all-inclusive; an employee will also perform other reasonably related job responsibilities as assigned by immediate supervisor and other management as required. The Missouri Department of Conservation reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. Management reserves the right to change job descriptions, job duties, functions, and requirements.*

## **Exemption Status/Special Notes**

This position has been determined to be Exempt according to the Fair Labor Standards Act. Employees must agree to accept compensatory time in lieu of cash payments in accordance with the Department's Compensatory Time Off and Overtime Policy.

Salaried and hourly employees are expected to use a mobile device-cellular phone for Department business, as needed.

MDC promotes a Tobacco-Free (smoke and smokeless) working environment.

The Department of Conservation will only hire United States citizens and aliens authorized to work in the United States. All new employees will be required to complete an "Employment Eligibility Verification" (Form I-9) and produce requested documentation after employment.

Candidates seeking initial employment or re-employment must submit to a drug screen following offer of employment.

All persons employed with the state of Missouri shall file all state income tax forms and pay all state income taxes owed.