**AAZV/WDA Mentorship Program**

*Expectations of Participants*

**Potential Mentors should:**

1) Be available for email communication, at least twice a month, ideally once a week. This could be more or less frequent depending on the mentor/mentee relationship and their ongoing collaborations.

2) Plan an in-person meeting at a national conference once a year, if possible.
   a. If an in-person meeting is not possible, mentors should set-up a Skype call for a similar amount of time at least twice a year to promote face-to-face and more personal contact. If Skype is not a feasible option, a phone or conference call would also be appropriate.

3) Provide assistance to the mentee by reviewing or providing advice at least once a year regarding a travel grant or award application, manuscript preparation, or other personal/professional development writing effort.

**Potential Mentees should:**

1) Have a serious interest in, and commitment to, the fields of zoological medicine and wildlife health.

2) Respect the time and schedules of mentors in the timing of communications, allowing ample time for response, especially if a deadline is involved.

3) Seek advice about matters of importance and ask thoughtful questions.

4) Use sufficient effort to research and explore questions and issues prior to addressing their mentor and follow through after consulting with their mentor.

5) Properly credit their mentor if they use their advice or support in a report or publication.

6) Be knowledgeable about their mentor’s career and previous accomplishments, career interests, etc.