

**Council Meeting of the Wildlife Disease Association**

**May, 2 2013, 12:00 PM – 2:00 PM PDT**

**Conference Call**

**Welcome and Introductions**

President Gavier-Widén welcomed members, reviewed the rules of order and called the meeting to order at 12:05 PM PDT.

**Council Members Present:**

Dolores Gavier-Widén (President), Thierry Work (Vice President) Laurie Baeten (Treasurer), Peri Wolff (Secretary), Lynn Creekmore (Past President), Renee Carleton (Website Editor), Samantha Gibbs (Newsletter Editor), Jim Mills (Journal Editor), Erik Ågren (Chair Nordic Section), Jon Arnemo (Chair Wildlife Veterinary Section), Christian Gortázar (Chair European Section), Andrea Reiss (Chair Australasian Section), Marcella Uhart (Chair Latin American Section), Lisa Shender (Student Representative), Patti Bright (Member at Large), Julie Langenberg (Member at Large), Ignasi Marco (Member at Large), Carol Meteyer (Member at Large)

**Others present:**

Dave Jessup (WDA Executive Manager), Tammie O'Rourke

**Action Items**

1. Item # 2013 – 03: Approval of Tammie O'Rourke as the Website Editor. *Dave Jessup*

**Discussion:**

Council thanked Renee Carleton for her outstanding service as Website Editor.

**Motion: Langenberg/Mills**

WDA Council votes to accept Tammie O'Rourke as WDA Website Editor and member of Council, replacing Renee Carleton, and sincerely thanks Renee for her service. (*Passed Unanimously*)

2. Item # 2013 – 04: Approval minutes of 19 December 2012 Council conference call. *Peri Wolff*

**Discussion:**

L. Creekmore indicated that as pertains to *Item 2012 – 44: Approve request for additional funding for student chapters by Student Activities Committee* that Council had previously raised the amount of money that requires Council approval from \$400 to \$1000, so this needs to be changed in the minutes.

**Motion: Work/Bright**

WDA Council approves the minutes of the December 19, 2012 telephone conference call meeting.  
*(Passed Unanimously)*

3. Item # 2013 – 05: Approval of Treasures Report. *Laurie Beaten*

**Discussion:**

Treasurer L. Baeten presented the Treasures Report.

- Currently the total assets for the WDA including unrealized gains are \$1,807,458.
- The Budget & Audit Committee met with Jacobson and Schmitt Advisors earlier this week and reviewed the investment portfolio. The BAC is happy with the explanations provided for the current investment funds. There will be no changes made to the current 60% stock & 40% bond growth model.
- The BAC is currently discussing the excess funds in the checking account and how best to optimize our return on those funds.
- Spending priorities for the 65/35 split with 65% of the \$40,000 to go the Journal Endowment Fund and 35% being split between the Small Grants Fund (SGF) and increasing Electronic Presence (EP). Unfortunately we have not discussed an amount for the later two funds. This will need to be done soon.
  - T. Work - for the amount to be designated to the SGF, should we wait and see what proposals are being brought forward and then allocate the money to go to that program. Don't need to have a dollar figure voted on today. We have already agreed upon the % amount and we won't be spending in 2013 budget anyway.
  - L. Baeten - we currently have \$4000 obligated for EP so this would leave \$10-11,000 for the SGF. This should go to Council for approval.
  - C. Meteyer - the RFP's are going out at the end of May. At this time we may not need to stipulate an amount that we have available in the Fund but rather request that submitted projects be under \$5,000. She would like to give those that are submitting proposals an idea of the limits that are being put on those awards. However there is

also no stipulation that the EP fund must be limited to \$4000. Does Council want to allocate more \$ to EP?

- D. Jessup - at the moment we don't have any more proposals for EP.
- T. Work – explained to the new Website Editor T. O'Rourke, that WDA is trying to increase our electronic presence and that there is money available for support of increased EP proposals.
- D. Jessup - this year we can put \$10-11,000 into the fund and then SGF Committee can decide how much they want to give to each awardee.
- J. Mills – there will be lots of ways to work on our EP this year that may or may not cost much \$. But there may not be any that can be completed this fiscal year.
- C Meteyer - the money for the SGF would not be allocated until May of 2014. Proposals are due January 1, 2014. Thus we still have what is left over from this fiscal year (2013) to be used for EP. It is a matter of how we set aside the \$ for the SGF. We can decide now how much we are comfortable with to allocate to the projects. RFP's have gone out and money will be awarded in 2014.
- L. Baeten – we already have in the minutes from the December 2012, meeting that 35% of the \$40,000 goes to other projects than the Journal Endowment. So we should be covered with how this \$40,000 is distributed.
- D. Jessup – so there does not need to be a \$ amount voted on today? We can just use the percentages as already agreed to by Council?
- L. Baeten – yes, we aren't spending the \$ for the SGF in this fiscal year so it will be okay if we still have EP projects in this fiscal year that we would want to spend some money on.

**Motion: Creekmore/Meteyer**

That the Wildlife Disease Association interim 2013 Financial Report detailing current assets totaling \$1,807,458 (including unrealized gains) as of March 31, 2013 be accepted as presented.

*(Passed Unanimously)*

4. Item # 2013 – 06: Approval to dedicate profits generated by the Photo Contest at the annual meeting to the Student Activities Committee. *Lisa Shender*

**Discussion:**

J. Langenberg – Does Council feel that any committee could come forward and try to raise \$ at the annual meeting?

L Shender – One of the specific directives from Council was for the SAC to be able to generate their own \$ to support their activities.

**Motion:Uhart/Gortázar**

As a modification of Council’s decision of December 2012, “The WDA Council approves the use of the net revenue from the 2013 Annual Conference for support of the endowment the Journal of Wildlife Diseases (JWD) and its worldwide distribution; excluding auction revenues, net photo contest revenues, and net T-shirts sales; the former to be used for student awards and activities, and the latter two by the Student Activities Committee for student activities.” (*Passed Unanimously*)

5. Item# 2013 – 07: Approval of Awardees; EADSA and Emeritus Award. *Dolores Gavier-Widén*

**Discussion:**

The recommendation from the Awards Committee was that they had 2 nominees for the EADSA and they have ordered them by their preference - #1 Charles Ruprecht and #2 Dave Spratt. Does Council agree that we should only give this award to one person? Only under exceptional circumstances have we given this award to two people as is outlined in the briefing note.

D. Jessup – one issue is that the committee is even numbered and thus there can easily be a tie vote.

D. Gavier-Widén – we will be revising the committee guidelines and one of the recommendations is that there **will not be an even** number on the committee. There needs to be a minimum of three members.

J. Langenberg - could the Committee chose to give Charles Ruprecht the award this year and give it to Dave Spratt next year?

D. Gavier-Widén – No, the Awards Committee can’t do this but the Committee can suggest that those that did not win get nominated again next year.

L. Baeten – this is good for financial reasons too as we already have financial commitments to support travel expenses for two previous year awardees to attend the 2013 annual meeting.

L. Creekmore – they are both strong nominees. Perhaps Council could comment to the Committee that they may want to consider the 2<sup>nd</sup> David Spratt as nominee for next year.

D. Gavier-Widén – when putting together committees the President and Vice - President work hard to ensure that there is broad geographical representation so that candidates are considered from all regions.

Council agreed that we should take the recommendations of the Awards Committee on their ranking of the two candidates and recommends the awarding of the EADSA to Charles Rupprecht and encourages whomever nominated Dave Spratt to nominate him again next year.

**Motion: Work/Langenberg**

WDA Council approves conferring the WDA Ed Addison Distinguished Service Award on Charles Rupprecht. (*Passed unanimously*)

**Motion: Baeten/Creekmore**

WDA Council approves inviting or arranging for the attendance (at WDA expense) of the 2013 WDA EADSA recipient at the WDA Annual International Conference in Knoxville, Tennessee to receive his award and also approves expenditures for that purpose from the 2013 Budget. (*Passed unanimously*)

**Motion: Meteyer/Uhart**

WDA Council approves the conferring of the WDA Emeritus Award on Ian Barker. (*Passed unanimously*)

6. Item # 2013 – 08: Approval of MOA between WDA and American Association of Zoo Veterinarians.  
*Dave Jessup*

**Discussion:**

D. Jessup - the version of the MOA provided immediately below has been approved for signature by the AAZV Executive Board. If Council does not require any further changes and can approve this version, it can be signed by WDA and sent to AAZV for signature. In that case the date of implementation would be changed to June 1, 2013. If changes must be made it will require re-review by the AAZV Executive Board, most likely at the annual meeting in October 2013 and signing dates will need to be changed to reflect a later date of implementation.

L. Shender –in the draft MOA it talks about cooperation in workshops - perhaps we could work on this through the SAC committee for when we might have joint meetings

**Motion: Uhart/Work**

The WDA Council approves the signature of the MOA between WDA and American Association of Zoo Veterinarians (AAZV) dated June 1, 2013. (*Passed unanimously*)

7. Item #2013 - 09: Approval travel VP to Latin American section meeting in Brazil. *Marcy Uhart*

**Discussion:**

A brief discussion commenced about adding in a specific amount of money to be allocated, but Council felt that there were enough checks and balances in place to insure that the cost of travel would be kept within a reasonable budget.

**Motion: Uhart/Ågren**

WDA Council asks Thierry Work to attend the Latin American Section WDA Congress in Sao Paulo, Brazil, September 20-22, 2013, and approves paying for the costs of his travel, lodging and other appropriate expenses. (*Passed unanimously*)

8. Item # 2013 – 10: One Health Initiative / One Health Commission. *Dave Jessup*

**Discussion:**

P. Bright - what does WDA get from belonging to the One Health Commission (OHC)?

D. Jessup – Much of this is covered in the Roger Mahr letter to President Gavier-Widén. There has been some criticism that the OHC only focuses on Human and Animal Health with very little

emphasis and representation of Ecosystem Health. There are long time WDA members that have been members of the OHC that feel that there hasn't been a lot of sensitivity from the OHC on issues involving ecosystem health.

J. Langenberg – if someone goes on our website is it easy to see that WDA is involved in 'One Health'? Should we consider a statement on the website that specifically states that WDA is 'One Health' even though we may not be a member of every organization that claims to be involved in "One Health".

C. Meteyer - is Dave's Phrase, "WDA is all one health, all the time" actually been adopted by WDA or is it just a moniker? Maybe we need to look into making this more formal and clarify where we fit into the one health arena

**Action Item:**

D. Gavier-Widén – we need to make it more explicit that One Health is part of WDA's mission.

**Motion: Work/Creekmore**

WDA Council agrees on allowing WDA to be listed as an organization supporting the One Health Initiative but supports limiting further investment of WDA resources in a wider variety of One Health projects and programs. (*Passed unanimously*)

**Information items:**

1. Item # 2013 – 11: JWD Electronic Publisher contract. *Dave Jessup/Jim Mills*

J. Mills – an RFP was sent out for an electronic publisher for JWD, as the previous agreement with Highwire Press was expiring. The RFP was sent to several publishers and two proposals were received (Allen Press and Highwire Press). Some of the bigger publishers did not respond to us. They usually want to handle both print and electronic and we still have a contract with Allen Press for 3 years for hard copy printing of the Journal.

The 2 proposals are currently being reviewed by the committee.

**Discussion:**

President Gavier-Widén and Vice President Work thanked J. Mills and B. Allen for the great job and hard work that they have done on this issue.

2. Item # 2013 – 12: Update on Travel Policy. *Dolores Gavier-Widén*

D. Gavier-Widén explained that these recommendations were drafted by an ad-hoc committee and that they consist of categories (with examples) of travel that should and should not be funded by WDA. We want to bring this to the July meeting for final approval by Council.

**Discussion:**

D. Jessup – there are statements within the introduction that may not be accurate and that basing these guidelines on the Long Term Visioning Committee of WDA may not be entirely relevant. Some of the views expressed in these guidelines do not reflect the direction that he hopes that WDA is moving.

**ACTION ITEM:**

D. Gavier-Widén – Council should make comments directly in the draft and then the Committee can address these comments and hopefully we will have a final draft for the annual meeting. This should be sent out as electronic business.

3. Item # 2013 – 13: White Nose Syndrome Stakeholder Committee. *Carol Meteyer*

**Discussion:**

C. Meteyer - gave a review of the origin of the development of the Stakeholder Committee and why WDA was invited to be a Stakeholder. In 2012, C. Meteyer acted as placeholder for WDA at the Stakeholders Committee meeting. Does WDA want to be a stakeholder and make recommendations to the board that oversees the WNS science direction, if so, who would be the representative? Or if WDA does not want to be a full stakeholder then how do they want to be represented?

D. Gavier-Widén – WDA is willing to provide input but does not want to act as a stakeholder. We have been suggesting that WDA act as an observer rather than actually taking a position and making recommendations particularly relating to policy making. WDA as an international organization would have a hard time making recommendations, especially if they involved management decisions.

P. Bright – what might be of value is if groups were looking for specific scientific expertise and WDA could recommend members who could act on their own as experts without representing WDA.



4. Item # 2013 – 14: Amendment to Instructions to Authors to Address NIH Public Access Policy, JWD.  
*Jim Mills*

**Discussion:**

J. Mills reviewed the requirement for publishing research funded by NIH. Most journals provide specific instructions to authors regarding this policy. To date JWD has not done so. We will now include in our Instructions to Authors, that JWD is complying with this policy as well as provide specifics to the authors as to what they need to do to comply. This will not affect our 18 months embargo period.

5. Item # 2013 – 17: SAC Student travel grants. *Lisa Shender*

**Discussion:**

L. Shender - These are aimed at students that may not have access to other funds, such as awards, etc. but these grants are open to any students. We would start with a minimum base of \$1000 and then could increase these when the SAC gets more funding from other activities. The SAC is looking to fund 3-5 students per year to attend the annual conference.

The SAC feels that the time table, application and evaluation form are to a point that they are ready to be reviewed by Council and hopefully finalized at the annual meeting in July.

C. Meteyer – how much is in the SAC? Currently there is \$74,000. If the Student Activities Fund is replenished each year by the proceeds of the auction could there be some sort of matching grant in that whatever the SAC generated through their efforts, the Student Activities Fund would match?

D. Jessup clarified that the auction \$ goes to Student Awards and if there is \$ left over then it goes to the Student Activities Fund. There are two different committees that receive auction monies.

L. Shender - we want to give some of these awards for the 2014 meeting. Please Council read over the documents to review before the meeting in July so we can discuss and vote on this issue.

President Gavier-Widén advised Council to review the last two information items and if there are specific issues then these could be taken up as e-business items.

**Motion: Work/Mills**

WDA Council moves to adjourn the meeting at 14:06 PDT. (*Passed unanimously*)